

Building Safety Panel Meeting

Wednesday 9th September at 14:00

Location: Civic Centre, Windmill Street, Gravesend, DA12 1AU

Officers present:

Bal Chattha (BC) – Building Safety and Investments Manager (Chair)

Nicole Arthur (NA)- Head of Housing Assets

Jordan Vilday (JV) – Building Safety Coordinator

Tim Cross (TC)- Fire Safety Surveyor

Suzanne - HQN inspector

1. Introduction & Apologies

- Chair to open the meeting
- Introduction to HQN and their role

2. Minutes of previous meeting

- Review and approve previous meeting minutes

3. High-rise Support Caretaker job role update

- Waste collection survey questions

4. Bin Chute Room Decoration

- Visuals to be shown

5. E-bike and E-scooter Policy Discussion

6. Building Safety Resident Newsletter

- Review of Autumn Newsletter

7. Communal Window Restrictors Update

- Completed Blocks
- Ongoing installations

8. Compliance Figures

9. Chair & Vice Chair

- Announcement of the newly appointed Chair and Vice Chair or Building Safety Residents Panel.

10. Any Other Business (AOB)

11. Next steps & Close

Agenda

- Set following panel meeting date
- Thank you for attending