



**Service Manager Revenues & Benefits**

**Mr P Knight**

**Ask for:** Revenues Officer

**Telephone:** 01474 33 77 00

**Email:** council.tax@gravesham.gov.uk

**My ref:** CTX/

**Your ref:**

**Date:**

**APPLICATION FOR A COUNCIL TAX REDUCTION – SEVERELY MENTALLY IMPAIRED**

An exemption will only apply if the person with a severe mental impairment lives alone or with other another person or people with a severe mental impairment.

If there are only 2 adults in the property and 1 has a severe mental impairment a 25% discount will apply.

If there are more than 2 adults in the property that don't have a severe mental impairment no reduction will apply.

**Please ensure that all sections are completed and all evidence supplied before returning this form.**

**About You – if you are completing this form on behalf of someone else please provide your details below.**

Name \_\_\_\_\_

Telephone number \_\_\_\_\_

Email address \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Relationship to the applicant. \_\_\_\_\_

**About the severely mentally impaired person**

Name \_\_\_\_\_

Date of Birth \_\_\_\_\_

**Switchboard** 01474 56 44 22

**Minicom** 01474 33 76 17

**Website** [www.gravesham.gov.uk](http://www.gravesham.gov.uk)



**INVESTORS  
IN PEOPLE** | Gold

**Who else lives in the property?**

Number of people living in the property: \_\_\_\_\_

Names of adults in property and their relationship to the severely mentally impaired person:

Are there any children in the property that will turn 18 within the next year? Y/N \*\*

**\*\* You must tell us as soon as a child turns 18 if they are still living in the property.**

**What Benefit is the Severely Mentally Impaired Person Entitled To?**

Please provide proof that the severely mentally impaired person is entitled to or receiving at least one of the benefits below. If they were receiving this benefit but it has stopped as they are now a pensioner, please provide proof that they were receiving it until that time.

- An invalidity pension
- An attendance allowance
- A severe disablement allowance
- The care component of a disability living allowance at the middle or highest rate
- An increase in the rate of disablement pension due to the need for constant attendance
- An unemployability supplement payable as an increase to disablement benefit
- An unemployability allowance due to war or other injuries
- Constant attendance allowance due to war or other injuries
- The standard or enhanced rate of the daily living component of personal independence payment.

**Doctors Certificate**

Name of Doctor \_\_\_\_\_

Address of Surgery \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

I certify that in my opinion the above applicant is suffering from a severe mental impairment for the purpose of the Local Government Finance Act 1992. A person is severely mentally impaired if he/she has a severe impairment of intelligence and social functioning (however caused) **which appears to be permanent.**

Approximate date the condition became permanent \_\_\_\_/ \_\_\_\_/ \_\_\_\_\_

Doctors Signature \_\_\_\_\_

Doctors Name  
(Block Capitals) \_\_\_\_\_

Date \_\_\_\_\_

**OR**

I am unable to confirm that the above named applicant is suffering from a severe mental impairment for the purpose of the Local Government Finance Act 1992 because

\_\_\_\_\_

\_\_\_\_\_

Doctors Signature

\_\_\_\_\_

Doctors Name  
(Block Capitals)

\_\_\_\_\_

Date

\_\_\_\_\_

### **IMPORTANT - Declaration**

I declare that the information I have given is correct and if any information I provide is false or if I fail to notify you in writing of a change in circumstances, this could lead to prosecution or liability to pay a penalty.

Name

Block Capitals

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Data Protection – the Council takes its obligations under the Data Protection Act very seriously and will not disclose information to any unauthorised person. If requested information concerning the names and addresses of individuals may sometimes be passed to other local authorities, public bodies and statutory utilities. It may also share this information with other bodies responsible for auditing or administering public funds for the purposes or use it for the collection of debt owed to other departments of the Council.