**Street Cleansing Operative Job Description**

Department Environment

Division Waste Management

Post Title Street Cleansing Operative

**Job Summary**

To carry out tasks with the aim of keeping Gravesham rubbish and litter free. The post holder will be expected to collect rubbish/recycling, sweeping streets, emptying of litter/dog bins and the clearing of dumped rubbish

**Main Responsibilities**

Undertake a range of specialist tasks including;

* Manually sweep and litter pick streets and open spaces
* Clearing of leaves, weeds and other debris
* To remove dumped rubbish
* To empty litter and dog bins
* Delivering of refuse and recycling sacks
* To collect domestic refuse and recycling
* Use of machinery such as strimmers and mowers
* Work as part of team or individually
* Undertake other cleansing duties such as graffiti removal
* Carry out daily checks on vehicle and report any defects
* Driving and operating of vehicles.
* Complete relevant paperwork including waste transfer notes

Plan and organise the work, materials and equipment according to priorities, the size and complexity of the job, the need to minimise travel and other non-productive time, and the need to keep scheduled appointments.

Provide supervision and guidance to work experience/ apprentices as and when required.

To keep supervisory staff aware of progress and problems in a timely manner.

To work outside in all weather conditions

To carry out gritting, salt spreading and snow clearing, as necessary, during bad weather.

**General**

To carry out such other duties as may be required of you, commensurate with the grade and level of responsibility, as directed by management.

To participate as required in the Council’s Emergency Planning Operations which may involve duties outside the post holder’s normal job description and contracted hours.  In the event that an incident has occurred which disrupts the council’s ability to deliver it’s critical functions, the post holder will be expected to participate in the recovery stage which may include undertaking duties within the post holder’s competencies in other departments and/or at other locations.

A commitment and contribution to the Council’s Equal Opportunities Policy is an essential requirement of the post.

The post holder will carry out all duties and activities having regard to the provisions of the Health and Safety at Work Act 1974, and in accordance with any instructions from senior members of staff under that Act or any Council or Departmental Codes of Practice or Procedures.

The post holder will comply with Statute and Council Policy in all respects.

An awareness and commitment to section 17 which places a statutory duty on police and local authorities to work in partnership to reduce crime and promote community safety. It is also required that community safety is to be a thread running through all functions of the LA

A commitment to excellent customer service and the values of the Council

GRAVESHAM BOROUGH COUNCIL

**PERSON SPECIFICATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **POST: Street Cleansing Driver Labourer** | | POST No. G193 | |
| CHARACTERISTIC | |  | |
|  | SPECIFICATION | | |
| **SKILLS/ABILITIES**  (Specific skills and abilities required to undertake the duties) | ESSENTIAL  Ability to manage their own time.  Good communication skills.  Good customer service skills.  Methodical.  Ability to estimate time and materials needed for assigned work projects.  Ability to work with minimum supervision or as part of a team. | | DESIRABLE |
| **KNOWLEDGE**  (Particular knowledge which will be necessary to perform the work effectively, e.g. of specific legislation or regulations) | Effective Communication (both written & oral) | |  |
| **QUALIFICATION**  **TRAINING**  (Educational/vocational qualifications and other training) Verification will be required | A full and clean driving license | | NPTC level PA1 & PA6a pesticide certificate |
| **EXPERIENCE**  (Level and type of previous experience) | Experience of working in similar role  Experience of dealing with the public. | |  |
| **QUALITIES**  (Particular qualities necessary to carry out the works, e.g. ability to work under pressure or work co-operatively in a team) | Able to deal with difficult situations.  Trouble shooting skills  Well organised  Good team player | |  |
| **SPECIAL** **CONDITIONS**  (e.g. willingness to work unsocial hours or wear a uniform) | A full and clean driving license  Work weekends and bank holidays on a rota  Must wear a uniform.    Commitment to equal opportunities  Outside work is required in all weather conditions  Willingness to do work of a routine repetitive nature.  Willingness to update skills and attend training courses | |  |